

MINUTES
WAR MEMORIAL BOARD OF TRUSTEES
REGULAR BOARD MEETING
Thursday, February 12, 2026

The Board of Trustees of the War Memorial of San Francisco met in regular session on Thursday, February 12, 2026, at 2:01 p.m., in the Trustees' Board Room, War Memorial Opera House, President Wilsey presiding.

ROLL CALL

- Present: President Wilsey, Vice President Horn, Trustee Kopp, Trustee Makras, Trustee Muduroglu, Trustee Newstat, Trustee Pelosi, and Trustee Wright
- Absent: Trustee Gatti, Trustee Lam and Trustee Rocco
- Staff Present: Kate Sofis, Managing Director; Rob Levin, Assistant Managing Director; and Francesca Cicero, Board Secretary

Board Secretary Cicero made an opening announcement related to remote public comment. She stated that remote public comment, except as necessary for disability accommodations, has been discontinued. She noted that members of the public are invited to observe the meeting in-person or online, but only members of the public attending the meeting in-person will have an opportunity to provide public comment.

Requests for accommodation for remote public comment should be made at least 48 hours prior to the meeting, by email or voicemail (WarMemorialBoard@sfgov.org or 415-554-6377).

APPROVAL OF MINUTES

On motion of Trustee Pelosi, seconded by Trustee Muduroglu, the following resolution was unanimously adopted:

RESOLUTION NO. 26-05

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco, the minutes of the Veterans Committee and Regular meetings of January 8, 2026, are hereby approved.

PRESIDENT'S REPORT

President Wilsey shared that the Ballet's Opening Night Gala, was held on January 14, 2026, and their repertory season opened with the world premiere of Yuri Possokhov's *Eugene Onegin* on Friday, January 23, 2026. She noted that Ballet season continues with *Balanchine* which began February 11 and runs through February 15th followed by *The Blake Works*, which runs from February 27 through March 8. She wished the Ballet all the best on the rest of their season.

MANAGING DIRECTOR'S REPORT

Managing Director Kate Sofis reported on the negotiations of the San Francisco Unified School District and the United Educators of San Francisco being held in the Veterans Building during the teachers' strike. She thanked the stage electrician for the Wilsey Center, as well as the public safety, engineering and operations teams for the long hours worked during this time. She also noted that the Herbst Theatre hosted a podcast during the Super Bowl, bringing new audiences to the venues. She also updated the Board on the mansard roof construction that will commence at the Opera House.

ASSISTANT MANAGING DIRECTOR'S REPORT

Assistant Managing Director Rob Levin updated the Board on the new Green Room sound system which was installed in January. He also reported that interviews for the Director of Public Safety role are ongoing.

BOARD SECRETARY'S REPORT

Board Secretary Francesca Cicero reported on the upcoming Ethics filings due in April. She also noted that due to the mansard roof project, there would temporarily be no parking in the back lot until that project is completed.

BUDGET & FINANCE COMMITTEE REPORT

President Wilsey invited Trustee Muduroglu, Chair of the Budget and Finance Committee, to report to the Board on their recommendations.

Proposal to Review Rental Rates Annually. Chair Muduroglu reported that the Budget and Finance Committee recommended that rental rates be reviewed and updated on an annual basis, rather than biannually as is the current practice.

Following discussion, on motion of Vice President Horn, seconded by Trustee Kopp, the following resolution was unanimously adopted:

RESOLUTION NO. 26-06

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco, adopt the recommendation of the Budget and Finance Committee and approve the proposal to review rental rates annually, rather than biannually.

War Memorial Proposed Rental Rates for Fiscal Years 2026-27 and 2027-28: Chair Muduroglu reported that the Budget and Finance Committee recommended approval of the rental rates for the next Fiscal Year 2026-2027, and a forecast for Fiscal Year 2027-2028, which includes a six percent increase for 2026-27, with a forecasted two percent increase for the following year.

Following discussion, on motion of Trustee Makras, seconded by Vice President Horn, the following resolution was unanimously adopted:

RESOLUTION NO. 26-07

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco, that it adopt the recommendation of the Budget and Finance Committee and approve for submission the proposed War Memorial Departmental rental rates for Fiscal Year 2026-27.

War Memorial Proposed Departmental Budget for Fiscal Years 2026-27 and 2027-28: Chair Muduroglu reported that the Budget and Finance Committee recommended approval of the two-year Departmental Budget for Fiscal years 2026-27 and 2027-28 for submission, including putting forth the proposal to outsource the custodial function in order to cover the \$750,000 in budget cuts required by the Mayor's Office.

Director Sofis explained that the previously presented baseline budget was subject to a new request from the Mayor's Office to cut \$750,000, since the last meeting. She reported that the Committee discussed options to meet this reduction, noting that core Departmental functions are fully staffed and that significant savings would likely require changes to custodial services. The Mayor's Office has encouraged the Department to consider outsourcing custodial work rather than transferring the function back to the War Memorial. The Committee agreed to recommend proposing custodial outsourcing in the Department's budget submission, while recognizing that the final decision rests with the Mayor's Office. Director Sofis hoped that there would be an incentive for any

company they would engage in the RFP process to consider hiring custodial staff affected by any cuts. She noted that the current allocation from Real Estate is approximately 28 City staff members.

Following discussion, on motion of Trustee Kopp, seconded by Trustee Pelosi, the following recommendation was unanimously adopted:

RESOLUTION NO. 26-08

RESOLVED, By the Board of Trustees of the War Memorial of San Francisco, adopt the recommendations of the Budget and Finance Committee and approve for submission the Department’s two-year budget for Fiscal Years 2026-27 and 2027-28, including putting forth the proposal to outsource custodial costs to cover the \$750K in budget cuts.

REGULAR ITEMS

None.

MISCELLANEOUS CORRESPONDENCE

None.

GOOD AND WELFARE

Trustee Pelosi commended Trustee Gatti on the event held for the Super Bowl at City Hall. There being no further comment, President Wilsey closed good and welfare.

PUBLIC COMMENT

There being no public comment, President Wilsey closed public comment.

ADJOURNMENT

There being no further business, President Wilsey adjourned the meeting at 2:32 p.m.

Francesca Cicero
Board Secretary