



Committee on Information Technology

Office of the City Administrator

San Francisco City Hall, 1 Dr. Carlton B. Goodlett Place, Suite 352

Draft Minutes

Committee on Information Technology Meeting

Thursday, January 15, 2026

10:00 am – 12:00 pm

City Hall 305, WebEx Online Event

Members

Katie Petrucione, Deputy City Administrator, Office of City Administrator (Chair)
Mike Makstman, City Chief Information Officer, Executive Director, Department of Technology
Nathan Sinclair, Chief Information Security Officer, Department of Technology
Sophia Kittler, Director, Mayor's Office
Rafael Mandelman, President, Board of Supervisors
Angela Calvillo, Clerk, Board of Supervisors
Greg Wagner, Controller, Controller's Office
Carol Isen, Director, Department of Human Resources
Daniel Tsai, Director, Department of Public Health
Dennis Herrera, General Manager, Public Utilities Commission
Michael Lambert, City Librarian, Public Library
Mary Ellen Carroll, Director, Department of Emergency Management
Mike Nakornkhet, Director, San Francisco International Airport
Julie Kirschbaum, Director, Municipal Transportation Agency
Trent Rhorer, Executive Director, Human Services Agency
Mawuli Tugbenyoh, Executive Director, Human Rights Agency
Mariam Abdel Malek, Public Member
Eric Diiulio, Public Member

1. Call to Order by Chair

Edward McCaffrey called the meeting to order at 10:02 am.

2. Roll Call

Members Present

City Administrator's Office, Chair
Board of Supervisors, President
Board of Supervisors, Clerk
Department of Technology, City Chief Information Officer
Controller's Office
Department of Human Resources
Public Utilities Commission
Public Library
Department of Emergency Management
Municipal Transportation Agency

Human Services Agency
Human Rights Agency

Absent

Mayor's Office
Department of Technology, Chief Information Security Officer
Department of Public Health
San Francisco International Airport
Mariam Abdel Malek, Public Member
Eric Diiulio, Public Member

COIT Staff

Julia Chrusciel
Damon Daniels

3. General Public Comment

There was no public comment for this item.

4. Approval of the Meeting Minutes from December 18, 2025 (Action Item)

There was no comment on the draft meeting minutes.

Human Services Agency made a motion to approve.
Public Library seconded the motion.

The motion was approved by the following members:

City Administrator's Office, Chair
Board of Supervisors, President
Board of Supervisors, Clerk
Department of Technology, City Chief Information Officer
Controller's Office
Department of Human Resources
Public Utilities Commission
Public Library
Department of Emergency Management
Municipal Transportation Agency
Human Services Agency
Human Rights Agency

5. Approve Draft SF.gov Subdomain Standard (Action Item)

Edward McCaffrey briefly explained the history of the SF.gov Subdomain draft, which was created to support compliance with California Assembly Bill 1637 (2023-2024) and the City's Domain Registration and Management Policy. The standard had previously been presented by Cyd Harrell and Bekah Otto at the Committee on Information Technology Meetings held on Thursday, November 20, 2025, and Thursday, December 18, 2025.

The Clerk of the Board of Supervisors complimented the amendments made to the draft since it had been previously discussed at the Thursday, December 18, 2025, COIT meeting.

Chair McCaffrey opened up the item for questions from committee members. There were no questions from the committee or the public on this item.

Public Utilities Commission made a motion to approve.
Human Services Agency seconded the motion to approve.

The motion was approved by the following members:

City Administrator's Office, Chair
Board of Supervisors, President
Board of Supervisors, Clerk
Department of Technology, City Chief Information Officer
Controller's Office
Department of Human Resources
Public Utilities Commission
Public Library
Department of Emergency Management
Municipal Transportation Agency
Human Services Agency
Human Rights Agency

6. Digital Services Update (Discussion Item)

Cyd Harrell, Director of Digital Services, presented a quarterly update on the work of Digital Services. Items covered included website infrastructure, web traffic statistics, public feedback on the SF.gov website design, upcoming SF.gov features, and upcoming trainings. Committee members asked about updates to backend data systems, which Digital Services explained that departments would have a variety of new and existing options to fit departmental data needs.

There was no public comment.

7. DataSF Update (Discussion Item)

Soumya Kalra, Director of DataSF, presented an update on DataSF work. Items covered included the Unified Data Platform, the data-as-a-product paradigm, data management, various data models and their anticipated deployment dates, and core functions of the DataSF team.

Committee members asked what was budgeted for these projects and what funding contributed to the projects. DataSF responded that the team is reporting on the specifics surrounding costs with a dashboard and that the funding sources for the future were actively being discussed. Other committee members thanked the DataSF team for their work with city departments, as well as the team's efforts regarding data centralization work.

There was no public comment on this item.

8. Chair Update (Discussion Item)

Edward McCaffrey mentioned that COIT Budget and Performance Subcommittee meetings would begin on Friday, January 30, 2026. Committee members asked to verify that the COIT staff wanted a list of each department's technology projects. When that was confirmed to be the case by COIT staff, the committee members asked what would be considered a project by the COIT team, referring to criteria including the number of hours that something takes or a financial threshold. COIT staff confirmed that the financial threshold for a project was \$500,000 or more.

There was no public comment on the item.

9. CIO Update (Discussion Item)

Jane Gong, Director of Emerging Technology, presented the CIO update. Items discussed included the AI Food for Thought online series, upcoming Microsoft Copilot updates, and the recording of the December 2025 AI Forum.

Committee members asked if city departments were reaching out to panelists from the December AI Forum. They also asked if they would get feedback on their departmental forms submitted as a requirement of the Chapter 22J Ordinance.

There was no public comment on this item.

10. Adjournment

The meeting adjourned at 10:45 am.